

POLICY SERVICES

The policies established by local boards of education serve as a management tool of the local school district. In order that the board's intent and direction are followed, board policies are identified, codified, kept centrally organized, and easily available.

GSBA, through its Policy Services Program, assists local school boards and system staff in policy development through services and activities including:

POLICY REVISION SERVICES

- 1. Policy Manual Revision (\$14,500):** This custom service brings a school system's manual in conformance with current laws and regulations. The review will also include recommended policies for effective governance. Using the GSBA codification system helps districts to search easily through other online policy manuals. Using our Simbli policy module makes this an easy, seamless process.
- 2. Policy Manual Revision "Update" (Option A \$7,000 or Option B \$9,500):** If GSBA has done a full manual revision for you in the last five years, you have two money-saving options from which to choose to keep your policies updated:

Option A: Required Policies Review (\$7,000)

We will check your policy manual for the policies listed in your chart of "Required Policies and Others To Be Considered" to ensure you are up-to-date. With this service you will:

- Receive notification of any policies that need revising; and
- Receive recommendations on what revisions need to be made to bring your policy manual up-to-date

Option B: Enhanced Policies Review (\$9,500)

In addition to the tasks listed in Option A, GSBA will review the content of any policies that have been added since we completed your last full policy manual revision update. We will make recommendations as needed based on our analysis to ensure that your recent policies are in-line with current legislation and state board rules and regulations.



ONGOING POLICY MAINTENANCE SERVICES

In addition to the policy revision service options, GSBA offers Policy Maintenance Service options to assist your district with the demanding task of managing your policy manual on an ongoing basis. Districts may choose one of two service levels:

1. Policy Maintenance Service (\$2,750 per year)

- Receive the "Policy Update Newsletter" (quarterly), which includes valuable sample policy and other pertinent information to serve as a framework for you to use in writing your individual policies.
- Receive the "Policy Alert Email" (monthly), which contains timely updates from relevant legislative action, applicable judicial decisions, and State Board updates.
- Monthly review of your board minutes, upon receipt from your district, to verify policy changes are correctly made and accurately reflected in your district's policy manual.
- Ongoing policy consultation through Simbli's Work in Progress feature to answer policy questions, but please note GSBA does not offer legal advice.
- Content review of proposed (new or amended) policies by GSBA policy analysts prior to a public first reading or the final adoption of policy in your district.

- 2. Enhanced Policy Maintenance Service (\$3,600 per year)** Let GSBA save your district time, money, and headache by maintaining and uploading your policies. In addition to all of the services above, with an Enhanced Policy Maintenance Service subscription, you simply send GSBA the policies you are working on, and we will format them for you and place them in Simbli for you in accordance with board's action timelines.

