



## 2023 Governance Team of the Year (GTOY) Board Member Sign-Off Document

Name of Board Member \_\_\_\_\_

By initializing each item below, and by signing at the bottom of the document, I am providing my opinion of our governance team's level of performance in each Effective Board Governance Domain. I understand that this document is part of our governance team's GTOY Questionnaire packet and that it will be maintained on file at the GSBA office.

### GTOY Screening Questionnaire

#### Domain I – Governance Structure

- The superintendent and the board, collectively and individually, understand the roles and responsibilities of each member of the governance team and each member has adhered to them without issue over the past 18 months.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

- The governance team and each individual member have acted in accordance with the roles and responsibilities as defined in the state constitution, state law, local act, and in board policy for the past 18 months without issue.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

- The board has adopted a code of ethics and conflict of interest policy. All board members, collectively and individually, have followed the code of ethics and conflict of interest policy. These documents are referenced in at least one public meeting annually and each board member annually signs a document reflecting adherence to the code of ethics and conflict of interest policy.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.



- All board members have individually and collectively participated in annual training and have exceeded the minimum required hours by at least 3 hours. Whole board training was attended by all board members on the same date for the most recent completed training year.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

- The board has completed an annual self-assessment for the past two years and has received training within the past two years that was aligned to an area identified during the self-assessment. This training does not have to be facilitated by GSBA or any other outside facilitator. This training may be conducted in a board work session, retreat, or other meeting of the board and may be conducted by staff.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

- The board has operated under adopted norms and protocols (written Governance Team operational procedures) for at least 18 months prior to the questionnaire deadline.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

## Domain II – Strategic Planning

- The board has adopted a strategic plan and has received at least one annual update in a public meeting on progress in each goal area and each performance objective of the plan.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

- The strategic plan has been accessible on the school system website for the past two years.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

- The strategic plan has a current balanced scorecard that has been accessible to the public for the past two years with accurate up-to-date information.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.



- The board has participated in training or work sessions within the past two years that were focused on a component of strategic planning such as monitoring, data analysis, assessment of progress, or plan adjustment. These training sessions or work sessions may be led by district staff.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

### Domain III – Board and Community Relations

- The board regularly documents the alignment of board meeting agenda items to the strategic plan.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

- The governance team and each individual member of the governance team demonstrate transparency of intentions, actions, and decisions.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

- The governance team has adopted communication guidelines for the governance team that are consistent with the code of ethics and that support clear two-way communication with stakeholders while adhering to a chain-of-command process.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

### Domain IV – Policy Development

- The board adopts and revises policy in accordance with state law and state board rules.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

- The board provides opportunities for public review of proposed policies.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.



### Domain V – Board Meetings

- The board announces and holds meetings in accordance with policy and the Open Meetings Law.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

### Domain VI - Personnel

- In collaboration with the superintendent, the board has set performance expectations for the superintendent through the adoption of a strategic plan and through the development of a superintendent evaluation instrument that is aligned to the strategic plan and that is available for public review.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

- The superintendent's evaluation is annually reflected in meeting minutes, noting participating members; however, the results of the evaluation remain confidential.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

- The board and individual board members have not engaged in the implementation of personnel policy including the employment, assignment, or dismissal of personnel except as to accept or reject the superintendent's recommendation.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

### Domain VII – Financial Governance

- The board upon recommendation of the superintendent, adopts a budget that adheres to federal law, state law, and that has been shown to be consistent with its strategic plan and is based on sound fiscal policy.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

- The governance team seeks community and stakeholder input on the budget.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.



- The board has shared the results of the annual audit for the past two consecutive years, including any findings, in a public meeting.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

#### Domain VIII - Ethics

- The governance team members conduct themselves, collectively and individually, in an ethical and professional manner in accordance with their adopted code of ethics and conflict of interest policies.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

#### Other

- Affirmation that there has been none of the following in the past 3 years: ongoing governance-related investigations, accreditation concerns or other accreditation special reviews, individual governance team member ethical concerns, or other such issues.

\_\_\_\_\_ I believe that our Governance Team is in Full Compliance with this standard.

\_\_\_\_\_ I believe that our Governance Team is in Partial Compliance with this standard.

Board Member Signature \_\_\_\_\_